

SIT Meeting

Date	7/31/19	Time	8:00	Location	Room 208
Member Attendance	See sign in sheet				
Notes:					

8:00 - Welcome new SIT members

Jennifer Blevins, Shannon Barnes, Jason Krider, Luci Jackson

Notes from Mr. Blackburn:

- Becky Rose took a new position
- New roles of administrative will be addressed at opening meeting
- Funding – no budget until August 22nd, there will be instructional funding but we don't have it yet. We are on a provisional budget and are purchasing essentials for the start of school. Legislature decided that each teacher will get an amount of money (not sure of amount – maybe \$125ish.) However, this money will come out of instructional funds in the long run.
- Calendar has been approved – “Mtn. View Draft.” This is the calendar that was proposed by our school, so let's keep our comments positive when speaking about the calendar.
- CANVAS – accessible but buttons are small. Changes to our Canvas page will be updated as soon as possible. (duty schedule, etc.)
- Monday, August 12 at 4:30 **Open House**: please park at church and bus in. Mr. Blackburn is asking Robin Roberts to check for permission from the church.
- Today: We will begin the process to develop a new school improvement plan; reading, math, and school improvement goal using NC Star
- Safety Committee: Principal, Assistant Principal, parent rep (Chad Johnson); safety goal will be addressed but is not shared with public
- NC Star District Coach – not officially assigned yet
- MTSS – excited that district initiatives will be under the MTSS umbrella, there is a crosswalk between MTSS and SIT

CANVAS – Duty Schedule – changes have been made to cover the extra 2 duties on Thursday and Friday mornings. 1-day duty schedule, a couple of changes were made to the afternoon to accommodate transportation and meeting conflicts.

Make changes to duty cycle

PBIS – Consistent Gym Expectations for afternoon: Susan Greer, Jenny Johnson, Barbara Heufel, Lori Hensley, Jordan Nemeth, Teresa Goodman, Kelly Lambert

8:15 – 10:00

NC Star informational videos

Completed Needs Assessment from NC Star

- 2 meetings a month can be **any** professional meetings and is not limited to SIT (ie PBIS, team leaders, etc.) www.indistar.com > log in for NC specific information

NC Star -*Every Student Succeeding Act*

- Targeted assistance schools based on sub groups
 - At this time, we are not a targeted assistance school; our plan is to do a needs assessment only at the beginning of new plan unless we are told to do otherwise

Mr. Blackburn has entered our values, vision, and mission statement.

Indicators were divided among the team for evaluation. The entire team discussed each indicator score as a whole group to agree or make changes as needed.

These are the results of the needs assessment according to the 12 indicators from NC Star

Dimensions:

Instructional Excellence	A1. 75%	A2. 75%	A3 71%	A4 70%
Leadership Capacities	B1 81%	B2 75%	B3 75%	
Profes. Capacity	C1 85%	C2 94%	C3 88%	
Planning and Operational	D1 75%	D2 75%		
Family Communities	E1 75%	E2 81%		

11:00 – 11:30 Discussed goals

Indicator A4 Transition Career is a weak point. Something to look at when setting goals.

The SIT team decided to create a sub-committee to draft goals then bring back to team:

- Kristy Houck, Jessica Lyalls, Barbara Heufel, Admin, Cynthia Harless, Kasey Overcash
- This team will meet as soon as we get dates from the principal and directors meeting.
- Motion by Barbara; 2nd by Jorena - carried

11:30 Other needs or concerns.

- Master schedule is on CANVAS, finalized

Cynthia motion to adjourn, Jessica and Jorena 2nd

Next scheduled meeting will be Thursday, September 19 at 3:00

To be completed:

- Mrs. Heufel will make needed changes to duty schedule and send to Mr. Blackburn to update on Canvas.
- Mrs. Harless will contact teachers with afternoon gym duty to create expectations in the gym for afternoon carline